Tuition, Fees, Financial Assistance

2015-2016
Tuition and fees are established by the Board of Trustees of the Colorado School of Mines following the annual budget process and action by the Colorado General Assembly and Governor.

Graduate Tuition
The official tuition and approved charges for the 2015-2016 academic year will be available prior to the start of the 2015-2016 academic year located at: https://inside.mines.edu/UserFiles/File/finance/budget/FY16/FY16%20Tuition%20Schedule.pdf

Fees
The official fees, approved charges, and fee descriptions for the 2014-2015 academic year will be available prior to the start of the 2014-2015 academic year and can be found at: https://inside.mines.edu/UserFiles/File/finance/budget/FY16/FY16%20Fees%20and%20Charges-FINAL.pdf

Please note that graduate students who register for undergraduate courses to satisfy deficiencies may be assessed the same fee that an undergraduate student would pay.

Payments and Refunds
Payment Information
A student is expected to complete the registration process, including the payment of tuition and fees, before attending class. Students should mail their payments to:

Cashier Colorado School of Mines
1500 Illinois St.
Golden, CO 80401-1869 or

pay at the Cashier’s Office in The Ben Parker Student Center. Please write your student ID on payment.

Late Payment Penalties
A penalty will be assessed against a student if payment is not received in full by the official day of registration. The penalty is described in the schedule of courses for each semester. If payment is not completed by the sixth week of class, the student may be officially withdrawn from courses.

Financial Responsibility
Registration for classes at CSM implies an obligation by the student to meet all related financial responsibilities in a timely manner. Students who do not fulfill their financial obligations according to published deadlines are subject to the following: late payment penalties accrued on any outstanding balance, and the withholding of transcripts. Past due accounts will be turned over to Colorado Central Collection Services in accordance with Colorado law. Collection costs will be added to the student’s account, and delinquencies may be reported to national credit bureaus.

Encumbrances
A student will not be permitted to register for future classes, to graduate, or to get an official transcript of his academic record while indebted in any way to CSM.

Refunds
Refunds for tuition and fees are made according to the following policy:

The amount of tuition and fee assessment is based primarily on each student’s enrolled courses. In the event a student withdraws from a course or courses, assessments will be adjusted as follows:

- If the withdrawal is made prior to the end of the add/drop period for the term of enrollment, as determined by the Registrar, tuition and fees will be adjusted to the new course level without penalty.
- If the withdrawal from a course or courses is made after the add/drop period, and the student does not officially withdraw from school, no adjustment in charges will be made.
- If the withdrawal from courses is made after the add/drop period, and the student withdraws from school, tuition and fee assessments will be reduced according to the following schedule:
  - Within the 7 calendar days following the end of the add/drop period, 60 percent reduction in charges.
  - Within the next following 7 calendar days, a 40 percent reduction in charges.
  - Within the next following 7 calendar days, a 20 percent reduction in charges.
  - After that period, no reduction of charges will be made.

The schedule above applies to the Fall and Spring semesters. The time periods for the Summer sessions - Field and Summer - will be adjusted in proportion to the reduced number of days in these semesters.

Room and board refunds are prorated to the date of checkout from the Residence Hall. Arrangements must be made with the Housing Office. Student health insurance charges are not refundable. The insurance remains in effect for the entire semester.

PLEASE NOTE: Students receiving federal financial aid under the Title IV programs may have a different refund determined as required by federal law or regulations.

Financial Assistance for Graduate Studies
Graduate study is a considerable investment of time, energy, and money by serious students who expect a substantial return not only in satisfaction but also in future earnings. Applicants are expected to weigh carefully the investment they are willing to make against expected benefits before applying for admission.

Students are also expected to make full use of any resources available, including personal and loan funds, to cover expenses, and the School can offer some students financial aid through graduate research and teaching assistantships and through industry, state, and federal fellowships.

Purpose of Financial Aid
The Graduate School’s limited financial aid is used

1. To give equal access to graduate study by assisting students with limited personal resources;
2. To compensate graduate students who teach and do research;
3. To give an incentive to exceptional students who can provide academic leadership for continually improving graduate programs.

**Employment Restrictions and Agreements**

Students who are employed full time or who are enrolled part time are not eligible for financial aid through the Graduate School.

Students who are awarded assistant-ships must sign an appointment agreement, which gives the terms of appointment and specifies the amount and type of work required. Graduate assistants who hold regular appointments are expected to devote all of their efforts to their educational program and may not be otherwise employed without the written permission of their supervisor and the Graduate Dean. Students with assistant-ships during the academic year must be registered as full time. During the summer session they must be registered for a minimum of three credit hours, unless they qualify for the summer research registration exception. Please see [http://www.mines.edu/graduate_admissions](http://www.mines.edu/graduate_admissions) for details on summer registration exception eligibility.

**Aid Application Forms**

New students interested in applying for financial aid are encouraged to apply early. Financial aid forms are included in Graduate School application packets and may be filled out and returned with the other application papers.

**Graduate Fellowships**

The departments and divisions may award fellowships based on the student’s academic performance.

**Graduate Student Loans**

Federal student loans are available for graduate students who need additional funding beyond their own resources and any assistant-ships or fellowships they may receive. The Free Application for Federal Student Aid (FAFSA) must be completed to apply for these loan funds. Students must be degree seeking, taking courses towards their degree and attending at least part-time (4.5 hrs) per semester (including summer) to be eligible. Degree seeking students who are approved for reduced registration (4 hrs/semester fall and spring and 3 hrs summer) are also eligible.

Specific information and procedures for filing the FAFSA can be found on the Financial Aid Office web site at [http://finaid.mines.edu](http://finaid.mines.edu). The Financial Aid Office telephone number is 303-273-3301, and the email address is finaid@mines.edu.

**Satisfactory Academic Progress for Federal Student Loans and Colorado Grad Grant**

Students receiving assistance from federal or Colorado funds must make satisfactory academic progress toward their degree. Satisfactory progress is defined by maintaining adequate pace towards graduation and maintaining a 3.0 cumulative GPA at all times. Pace is measured by dividing the overall credit hours attempted by the overall credit hours completed. Students will be required to maintain a 75% completion rate at all times. Satisfactory standing is determined after each semester, including summer. If students are deficient in either the pace or grade average measure, they will receive a one semester warning period during which they must return to satisfactory standing.

If this is not done, their eligibility will be terminated until such time as they return to satisfactory standing. In addition, if students receive grades of F or INC in all of their courses, their future financial aid eligibility will be terminated without a warning period. Financial aid eligibility termination may be appealed to the Financial Aid Office on the basis of extenuating or special circumstances having negatively affected the student’s academic performance. If approved, the student will receive a probationary period of one semester to regain satisfactory standing.

**Late Fee for Application to Graduate after Stated Deadlines - $250 Beginning Fall 2014**

**Graduate Students:**

The deadline to apply to graduate and participate in commencement is Census Day of the term in which the student intends to graduate/participate.

Any request to be added to the graduation list and/or commencement ceremony after Census Day (and before Graduation Salute for the appropriate semester) may be made in writing and will be considered by the Office of Graduate Studies. If the request is denied, the student will be required to apply for the next available graduation/ceremony. If the request is approved and all other conditions are met (i.e. degree requirements can be met, required forms are turned in, and outstanding hour limitations are not exceeded), a mandatory $250 fee will be applied to the student’s account. This fee cannot be waived and cannot be refunded if the student does not meet the graduation check-out deadlines.

For late requests that are approved, tickets to the commencement ceremony for family and friends of the graduate are not guaranteed, as they may have already been distributed or assigned. Additionally, the student’s name may not appear in the commencement program due to publishing deadlines.

No graduate student will be added to a graduation or commencement when the request is made after Graduation Salute.